

## **FACULTY SENATE MINUTES**

**April 19, 2007**

The Faculty Senate of the University of North Alabama met April 19, 2007 in the Faculty/Staff Commons of the University Center at 3:30 p.m.

President Loew called the meeting to order and recognized the following proxies:

Mary Ann Allan for Senator Richardson from Biology,  
Lee Renfroe for Senator Underwood from HPER,  
Phillip Oliver for Senator McDaniel from Collier Library, and  
Christa Raney for Senator Atkinson from English.

Senator Summy moved the adoption of the agenda. Senator Maynard seconded. The motion passed unanimously.

Senator Gaunder moved the approval of the March 15, 2007 minutes. Senator Adams seconded. The motion passed unanimously.

President Cale stated that there was a misunderstanding which came up in the Arts and Science Department Chairs meeting concerning the initiation of background checks. The university has not implemented background checks. The Human Resources department is currently working on creating such a policy. President Cale responded to the questions raised at the last senate meeting concerning the appointment of Priscilla Holland to Assistant Vice-President without following the procedures for advertising and conducting a search. He stated that several months

President Cale reported that the media report in the wake of the Virginia Tech tragedy that the university does not have any emergency protocol is inaccurate. We do have a protocol. Senator Maynard suggested that the university install the panic buttons on the computers in the classrooms.

Dr. Newson, Vice-President for Academic Affairs and Provost, stated that there was no update from the distance learning task force. They will be meeting in the summer. He reported that the university is creating a diversity plan in response to the Knight v. Alabama case. He requested input concerning funds to be used to enhance diversity in the faculty and student body. For example, the College of Business awarded two assistantships. Dr. Newson requested that suggestions be sent directly to him. The manner in which the funds will be used must be submitted to the Knight Commission.

#### **ANNOUNCEMENTS:**

- A. Committee Reports:
  - 1. Faculty Affairs – no report
  - 2. Faculty Attitude Survey – Dr. Craig Robertson presented the report from the survey which had a 64% response rate. The committee also presented the results from 2005 and 2006 for comparison. He pointed out that according to the responses there were at least three areas for the Faculty/Staff Welfare Committee to consider.
  - 3. The Academic Affairs Committee presented a revised Withdrawal Policy (See Attachment A).
  
- B. Shared Governance Committee Reports: The Foreign National Policy has been received.

committee. Senator Bates seconded. The motion passed unanimously. The following issues were identified as needing further consideration: clarification of the process of where the student goes to complete the process, specifying an ending date for withdrawal, addressing what happens if a student's absences exceed the limit before the midterm date, clarification of the difference between withdrawing from a course and withdrawing from the university and addressing whether a student has a right to appeal and how that process would work.

**ATTACHMENT A**

MEMORANDUM

To: Dr. Sandra Loew, President



**ATTACHMENT B**

TERM EXPIRING SPRING, 2007

Larry Bates

Psychology

Nicholas Mauriello

English

**ATTACHMENT D**

**ATTACHMENT E**

**FERPA AUTHORIZATION TO RELEASE INFORMATION OR REQUEST FOR  
LETTERS OF RECOMMENDATION**

**TO:** \_\_\_\_\_  
(Name of University Official and Department)

**(CHECK ALL APPLICABLE AREAS)**

Please \_\_\_ write a letter or recommendation  
\_\_\_ complete evaluation form  
\_\_\_ release information verbally  
\_\_\_ other(specify)\_\_\_\_\_

**(CHECK ALL APPLICABLE SPACES)**

**TO:** \_\_\_ all potential employers  
\_\_\_ any educational institution  
\_\_\_ only to the following\_\_\_\_\_ (specify)

**(CHECK ALL APPLICABLE SPACES)**

For the following purpose: \_\_\_ employment  
\_\_\_ admission to an educational institution  
\_\_\_ all forms of scholarship or honorary award  
\_\_\_ other (specify)\_\_\_\_\_