

## **FACULTY SENATE MINUTES**

**January 21, 2010**

The Faculty Senate of the University of North Alabama met January 21, 2010 in the Banquet Hall of the University Center at 3:30 p.m.

President Statom called the meeting to order and recognized the following proxies:

Vicky Hulsey for Senator Kinney from Elementary Education,  
Jeff Bibbee for Senator Rieff from History and Political Science, and  
Jeffrey Ray for Senator Richardson from Biology.

Senator Bates moved the adoption of the agenda. Senator Figueroa seconded. The motion passed unanimously.

Senator Adams moved the approval of the December 3, 2009 minutes. Senator Darby seconded. The motion passed unanimously.

Vice-President Thornell discussed the three review elements of SACS: the off-site, the focus report, and the on-site visit. The off-site takes on more importance with gathering information (electronic documents supporting areas which must be up to date). He stated that the Faculty Handbook is not being maintained and is out of date. He asked how do we upgrade/update the Faculty Handbook. This is a pressing issue since many of the SACS committees need to use the Faculty Handbook as supporting documentation. As the Shared Governance document stated that the Faculty Handbook is under the Faculty/Staff Welfare Committee oversight, President Statom suggested that we might want to establish a Faculty Senate committee related to the Faculty Handbook.

Senator Bates moved to suspend the rules to vote on such a committee. Senator Peterson seconded. The motion to suspend the rules passed. Senator Bates moved to form a small committee of three to work with Vice-President Thornell's office to work on updating the Faculty Handbook. Senator Peterson seconded. The motion passed.

#### **REPORTS:**

President Statom presented a memorandum from Terry Richardson, chair of the Shared Governance Executive Committee, concerning the IT Policy Proposal. (See Attachment A) He asked that senators take this back to their colleagues and get written comments back to President Statom by February 4 for the next meeting.

#### **UNFINISHED BUSINESS: NONE**

#### **NEW BUSINESS:**

**ATTACHMENT A**

**MEMORANDUM**

Email to Shared Governance Executive Committee – via Dr. Terry Richardson  
11 January 2010.

Dear Shared Governance Executive Committee,

**Nov. 27(?), 2009**

## ATTACHMENT B

### MEMORANDUM

**TO:** Dr. Richard Statom, President

Faculty Senate

Samuel C. Thigpen, Senate Pro-Tempore

Student Government Association

**FROM:** Kari-Kay Harp, Chair

Faculty/Staff Welfare Committee

**DATE:** December 10, 2009

**RE:** University Tobacco Policy

The Faculty/Staff Welfare Committee was given a proposal for a University Tobacco Policy from the Staff

Senate through the Shared Governance Committee. We were asked to review the proposed policy and obtain

recommendations from the Academic and Student Affairs Committee and the Safety and Emergency

- a) The term "tobacco-free" shall be interpreted to mean all forms of smoking tobacco, such as cigarettes, cigars and pipes, as well as smokeless tobacco products, such as snuff and chewing tobacco.
- b) The term "tobacco product" refers to any form of tobacco consumed by smoking or non-smoking means.
- c) Exceptions to this policy may be made only by special authorization of the Executive Council and only where proper ventilation can be established.

**RECOMMENDATIONS AND AMENDMENTS PROPOSED BY THE SAFETY AND EMERGENCY**

**PREPAREDNESS COMMITTEE, THE ACADEMIC AND STUDENT AFFAIRS COMMITTEE, AND**

**THE FACULTY/STAFF WELFARE COMMITTEE:**

1. The Safety and Emergency Preparedness Committee has recommended approval of the smoking policy proposal and the changes to the University Tobacco Policy as presented, with a request to assign a timeline for total implementation with the consideration of the costs of moving existing smoking areas.
2. The Academic and Student Affairs Committee supports the policy change proposed by the Staff Senate with the observation that this policy is viewed as an endorsement of smoking on campus, while instead, steps should be taken for promoting a smoke-free environment.
3. The Faculty/Staff Welfare Committee recommends approval of the policy with the following amendment and recommendation:
  - a. The new sentence, "Smoking within thirty feet of entrances and exits of buildings is prohibited" should be amended to read, ***windows, and interconnected breezeways is prohibited.***
  - b. The new policy should also include information regarding adequate signage for smoking and non-smoking areas, additional outdoor shelters be made available, current outdoor shelters and ashtrays be moved away from the prohibited areas, and all air intake areas be signed appropriately as no smoking areas.