



International Student  
CPT Authorization Request

Part 1: About the Student

Family Name: \_\_\_\_\_ Given Name(s): \_\_\_\_\_

Student ID Number: L \_\_\_\_\_ SEVIS Number: N \_\_\_\_\_

UNA Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Local Address:

Major:

International Student  
CPT Authorization Request

Part 4: CPT Internship Information

Employer: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Supervisor Title \_\_\_\_\_

Supervisor Phone: \_\_\_\_\_ Supervisor Email \_\_\_\_\_

Hours per week of activity \_\_\_\_\_

Are you enrolled in other UNA courses in the same semester as this course?  Yes  No

Description of CPT Internship (Provide details AND include a written offer)

Please continue on additional pages or provide attachments as necessary.



International Student  
CPT Authorization Request

Part 6: Student Acknowledgement

- I understand that I am studying in the United States on an F-1 visa. This visa status requires that all off-campus employment activity be authorized under Curricular Practical Training (CPT).
- I am enrolled in a course at the University of North Alabama. This CPT internship is in fulfillment of course objectives under the supervision of the course instructor shown above.
- The CPT authorization is shown on page 2 of the Form I-20. My CPT internship is legally authorized and I can be verified in the E-Verify system.
- CPT internship must not occur outside of the authorized dates as shown on the Form I-20 and must be limited in number of hours to the extent authorized on the Form I-20. Part-time CPT employment must not exceed 20 hours in any seven-day period. Full-time CPT employment requires more than 20 hours per seven-day period.
- If the CPT internship changes in scope from the documentation provided at the time of authorization, I must notify the instructor and the school official immediately.
- If the CPT internship begins prior to the authorization dates, I must notify the instructor and the school official immediately.
- The penalty for unauthorized employment is termination of the F-1 status in the United States.

By signing below, I acknowledge that I have read and understood the statements above, and I agree to abide by them.

Student Name: \_\_\_\_\_