

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF MARCH 16, 2015
3 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3 p.m. on Monday, March 16, 2015, in the UNA Board Room. The following members were present: Dr. Greg Carnes, Mr. Clinton Carter, Ms. KeKoria Greer, Dr. Daniel Hendricks, Dr. Scott Infanger, Ms. Jennifer Irons, Mr. Bret Jennings, Dr. Katie Kinney, Dr. Marilyn Lee, Dr. Kristy Oden, and Mr. Jimmy Waddell. Ms. Darlene Townsend, Chairperson, presided.

Call of Meeting to Order

Chair Townsend called the meeting to order.

Approval of the Agenda

An amended agenda was approved unanimously on motion by Dr. Infanger and second by Mr. Waddell. The agenda was amended to add approval of an Institutional Effectiveness Committee replacement.

Approval of Minutes of Meeting of March 2, 2015

The minutes were approved unanimously on motion by Dr. Oden and second by Dr. Lee.

Report from the Chair

Chair Townsend presented a Chair's Report which required no action from the Committee.

Research Committee Composition

Dr. Carnes made a motion and Dr. Oden seconded the motion to recommend to President Thornell an addition to the Research Committee of one (voting) staff member from the Office of Institutional Research, Planning, and Assessment, recommended to the SGEC by the Staff Senate, to become effective with 2015-16 committee appointments. The motion was approved unanimously.

Chapter 5 of Faculty Handbook – Definition of Credit Hours

Dr. Infanger made a motion and Dr. Lee seconded the motion to consider the amendments to the proposal made by Faculty Senate non-substantive for movement to the President for approval. The motion was approved unanimously.

Section 1.6 of Faculty Handbook – Curriculum Committee Composition [as approved by Curriculum Committee on 3-3-15 (or designee), 1-27-15 (SACSCOC Liaison), and 9-13-11 (IDS Director)]

Dr. Lee made a motion and Ms. Irons seconded the motion to consider this proposal a faculty only issue for movement to the President for approval (since the proposal received Faculty Senate approval at its March 12 meeting). The motion was approved unanimously.

Academic and Student Affairs (ASA) Committee Response to DLAC Request on Transfer Student Discipline Release Form

Because the ASA Committee rejected the proposal, Dr. Carnes made a motion and Mr. Waddell seconded the motion to return the proposal to the Originator with comments from the ASA Committee. The motion was approved unanimously.

Creation and Approval of a UNA Flag

Dr. Carnes made a motion and Dr. Lee seconded the motion to return the proposal to Vice President Shields for transmittal to the Graphics Standards and Web Communications Committee as a non-shared governance issue that carries SGEN endorsement. The motion was approved unanimously.

Section 5.6 of Faculty Handbook – Evaluations and Assignments (required use of e-mail added to course syllabi)

Mr. Jennings made a motion and Dr. Lee seconded the motion to present this proposal to the Faculty Senate as a faculty only issue but to transmit a copy to the Staff Senate and SGA for informational purposes. The motion was approved unanimously.