

**Faculty/Staff Welfare Committee
Meeting Minutes
October 7, 2008**

Members Present: Dr. Birdie Bailey, Dr. Kimberly Greenway, Ms. Kari-Kay Harp, Dr. Rick Lester, Dr. Janice Myhan, Mr. Brad Peeden, Dr. Richard Statom, Ms. Amy Thompson, Mr. Mike Thompson and Ms. Catherine White.

Dr. Greenway called the meeting to order at 3:05 p.m.

Dr. Lester motioned for approval of the Agenda. Dr. Bailey seconded the motion and it passed unanimously. The minutes of the September 2, 2008, were approved by acclamation.

Under New Business, the committee discussed whether there was still a need for the Staff Handbook Ad Hoc Committee to meet on a regular basis. Dr. Greenway updated the committee on the Ad Hoc committee's work over the summer and entertained questions regarding the committee's current status. She reported that Ad Hoc Committee recommendations through Section 3 have been approved. Section 4 changes will be brought forth in the November Faculty-Staff Welfare Meeting. Dr. Bailey motioned to keep the Ad Hoc Committee in place to meet on a semester or annual basis, left to the Chair's discretion. The motion was seconded and approved by unanimous vote. Dr. Greenway will continue to serve as the Ad Hoc Committee Chair.

The maximum allergy benefits concern discussed in the September meeting was brought forth in New Business. Discussion ensued as to whether another benefits survey similar to the one done last year should be distributed. Dr. Lester suggested that some benefits questions could also be added to the Faculty Attitude Survey. After much discussion regarding the survey procedure last year and the high response rate obtained, Dr. Lester motioned that the Faculty Staff Welfare Committee do an annual benefits survey to be distributed via email to all University personnel during the months of November and/or December, with statistical results made available in January of the following year. Dr. Bailey seconded the motion and it passed unanimously.